

EVENT APPLICATION – 50 PEOPLE OR MORE



City of Yuma
Department of Community Development
Building Safety Division
One City Plaza, Yuma, Arizona 85364-1436
PHONE: (928) 373-5163 or (928) 373-5165
EMAIL: permits@yumaaz.gov

For Office Use Only	
Permit #	
# of Approved Guests	

You can also apply online for eligible permits at: <https://secure.yumaaz.gov/CitizenAccess/CitizenAccessSite/Public/Main>

The submission of this application provides no guarantee the event will be approved.

PLEASE BE ADVISED OF THE FOLLOWING INFORMATIONAL NOTICE:

PUBLIC RECORDS: This application and any document supplied as part of this application is considered a public record and may be disclosed pursuant to A.R.S. § 39-121 or displayed electronically by the City of Yuma.

IF APPROVED: Pursuant to State of Arizona Executive Order 2020-59, a copy of this application will be provided to Arizona Department of Health Services and will be posted to the City of Yuma's website. City Staff is also required to attend approved events to assure mitigation measures are followed.

Applicant Name:			Mobile Phone:		
Address:			Other Phone:		
City/State/Zip:			E-mail:		
Venue Name:			Venue Address:		
Event Date(s):		Duration of Event: (hours or days)		# of Anticipated Guests:	

THE FOLLOWING ITEMS MUST BE PROVIDED WITH THIS APPLICATION. Please note that all mitigation measures must meet or exceed CDC, AZDHS and Yuma County Health Department health directives to prevent the spread of COVID-19 at events. Social distancing spacing is to be a minimum of 6 feet.

Your initials are required as acknowledgement

Initial Here

An exhibit (map) depicting the location of the event. Include size of event location (square footage) building square footage, and fire occupancy of building (if known)	
Schematic showing the seating for the desired occupancy. Include table sizes and spacing of 6 feet minimum distance	
Narrative Statement listing mitigation measures, including but not limited to the items below.	
Ventilation measures if event is indoors	
How Food and Beverage service (if applicable) will be provided	
Face Coverings/Masks are required to be worn for the entirety of event	
CDC Guidance Signage " Stop the Spread " will be posted at entrances and throughout the event facility.	
Social/Physical distancing methods, such as barriers and guides; include number of entrances/exits	
Hand Sanitizer and/or Hand Washing Stations will be made available throughout the event	
Dedicated staff to enforce mitigation measures must be provided	
Pre-screening of event attendees for COVID-19 symptoms (temperature checks) will be performed	
Cleaning/Sanitizing measures prior to event and between events, if applicable, will be done	

Signature of Owner/Agent: _____ Date: _____

Printed Name of Owner/Agent: _____ Date: _____

Contact person(s) to answer questions and provide assistance during the permit application process:

Randall Crist, Building Official; Phone: 928-373-5160; Randall.Crist@YumaAZ.gov; **Alan Kircher, Deputy Building Official;** Phone: 928-373-5169; Alan.Kircher@YumaAZ.gov; **John Montenegro, Building Inspection Field Supervisor;** Phone: 928-373-5171; John.Montenegro@YumaAZ.gov